

# Sample Resume – Rehabilitation Major

## Jeff Jeffries

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### Education

University of Maine at Farmington (UMF), Farmington, Maine  
B.S. Rehabilitation Services with a minor in Psychology, anticipated May 2017  
3.32 GPA, Dean's List Recipient  
Eligible for MHRT/C Certification upon graduation

### Social Service Experience

Direct Service Provider, January 2016 - present  
L.E.A.P., Farmington, Maine

- Provide in-home support for teenage clients with intellectual and developmental disabilities
- Support each client's goal of developing life skills and working toward independent living
- Attend weekly clinical counseling meeting to discuss client progress
- Document daily activities with clients and progress toward meeting goals

Practicum Student, September – December, 2015  
Care & Comfort, Farmington ME

- Provided in-home support to one child with autism
- Created activities to help with self care
- Transported child to the Health and Fitness Center and worked with him on strength exercises

### Customer Service Experience

Waitstaff, The Homestead  
Farmington, ME, September 2014-present

- Provide excellent customer service
- Wait tables and fill orders
- Prep salads and help in kitchen when needed

### Coaching Experience

Track Coach, Summer 2013  
YMCA Youth Track and Field, Camden, Maine

- Taught fundamentals, injury prevention strategies, and team work to children ages 6 to 12
- Communicated informally with parents about their child's progress and behavior
- Organized practices and scrimmages for teams of 12 children

### **Research Experience**

Presented poster at the 2016 UMF Symposium from a research paper titled, "Autism, Asperger's and Theory of Mind." University of Maine at Farmington, Farmington, Maine, May 2016.

### **Course Highlights**

Counseling and the Helping Relationship, Group Process in Human Services, Casework, Abnormal Psychology, Adulthood and Aging, Child and Adolescent Development

### **Athletic Experience**

Captain and three-year member of the UMF varsity women's basketball team.

### **References**

Jewel Jones, Associate Professor of Rehabilitation Services, University of Maine at Farmington  
207-778-267 or jewel.jones@maine.edu

Karen Barrett, Associate Professor of Rehabilitation Services, University of Maine at Farmington  
207-778-7111 or kbarrett@maine.edu

Laurie Smith, Director at L.E.A.P., 207-778-5555, laurie@leap.org.