

Sample Resume – Art Major

Marissa Manchester

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Education

University of Maine at Farmington (UMF), Farmington, Maine
B.A. Art with a minor in Psychology, anticipated May 2017
3.50 GPA, Dean's List Recipient

Art and Design Experience

Layout Designer, Farmington Flyer

Farmington, Maine, September 2016-present

- Design and layout the monthly Flyer, a 24 page campus newspaper
- Coordinate with sponsors to determine ad placement
- Provide photo editing assistance as needed

Summer Camp Counselor, Camp Vega

Fayette, Maine, Summer 2015, 2016

- Created arts and crafts lessons plans for children ages 8-12
- Assembled creative displays of the camper's work
- Provided individual instruction upon request

Leadership Experience

Community Assistant (Residence Life), University of Maine at Farmington

Farmington, Maine, August 2015-present

- Responsible for the safety, well being, and adjustment of 125 students in the UMF residence halls
- Enforce State and University laws concerning alcohol and tobacco
- Trained in conflict mediation and suicide prevention
- Implement programs for residence relating to substance abuse, mental health, and safe sex
- Maintain conduct standards for peers and hall residents

Skills and Technology

Proficiency with the following: Word Press, In-Design, Photoshop, Illustrator, Microsoft Word, Excel and Powerpoint. Familiar with pc and mac platforms, as well as a variety of social media tools (Facebook, Instagram, Twitter, Pinterest, Vine)

Volunteer Experience

Helper, Habitat for Humanity

Bath, Maine, Summer 2014

- Provided construction support for building a single family home in Bath
- Organized and delivered tools for professional workers

Clubs and Organizations

Secretary, Art Renegades Club, Spring 2016-present

Member, Rotaract, Fall 2014-Spring 2015

References

Luann Yetter, Farmington Flyer Advisor,
207-778-5555, yetter@maine.edu

Dawn Nye, UMF Advisor,
207-778-5555, dawn.nye@maine.edu

Joann Smith, Camp Vega Director,
207-645-5555, joann@campvega.org